



Albert Lea Family YMCA
2021 W. Main Street
Albert Lea, MN 56007
507-373-8228

Dear Applicant,

Please fill out the following information, attach the necessary documents (photocopies only), and return to the Albert Lea Family YMCA.

To receive a six-month sponsorship membership, a person or family must complete all of the following:

1. Complete all sections of the scholarship assistance application form, form must be signed.
2. **You must attach a copy of last year's Internal Revenue Service Tax statement (front page) and if you have one, your SSI allocation statement to verify your annual gross earnings. A letter for food stamps or any assistance you are receiving must also be attached.**
 - a. **Income verification is needed for ALL members of the household. (Even if they are not applying for scholarship.)**
3. During the six-month period of your scholarship, make sure to scan in at the front desk when using the facility. You need to average seven visits per month; if this is not met at the end of six months, you will need to wait one year before reapplying for assistance.
4. If reapplying, you must refill out the application and provide documentation BEFORE your current scholarship membership ends. Failure to do so could incur a 3-month waiting period before being able to reapply.

If the scholarship form is incomplete or the necessary forms are not provided, the Albert Lea Family YMCA will not be able to complete the process and award any assistance. These forms must be completely filled out and are kept on file for auditing purposes. It is your responsibility to make sure all paper work is completed and documents are turned in.

Thanks for your assistance in this process and we look forward to receiving your completed application.

Sincerely,

Albert Lea Family YMCA